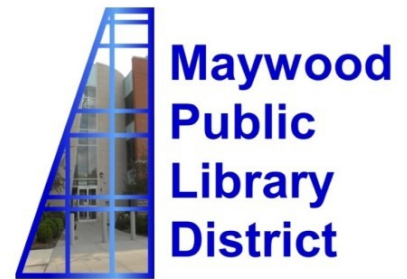


We're Hiring!



We are seeking positive, customer service oriented people to be part of the library team

Circulation clerks — part time

\$15/hr 15 hrs/wk

Evenings and Saturdays required

Primary duties include: checking library materials in and out using automated circulation software, entering patron data, issuing library cards, answering and routing incoming telephone calls, emptying book drop, as well as other duties as assigned. Must be able to move a two-sided cart (with four wheels) loaded with up to 100 lbs. of books or other materials, and be able to lift up to 50 lbs.

Minimum requirements: High school diploma
1 year library or customer service experience
Bilingual a plus

Apply at library or visit website for details & application

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